



Mount Vernon Park Association, Inc.

Established 1954

P.O. Box 6087 • Alexandria, Virginia 22306

**Minutes of the MVPA Annual Meeting
Wednesday, February 21, 2018 - 7:45 PM
St. Luke's Episcopal Church – Room 19**

Present:

Emily Bayer, President; Jim Phalen, Vice President; Chris Fulghum, Secretary; Will Lafley, Treasurer; David Starr, Chris Richey, Colin Crowther, Mary Godbout, Mike Miller, Kristine Kilbride, Sherrie Burdick, David Blondin and Jamey Piland.

Absent: Jasper Thomson and Ken Rholl

Treasurer: Nancy Carolan

Manager: Duncan Wilkinson

Call to Order: 7:35 pm

AGENDA

- I. **Welcome:** Emily Cole Bayer, President of the Mount Vernon Park Association (MVPA) welcomed those attending the meeting and thanked them for their participation with the MVPA.
- II. **Approval of the 2017 Minutes: Motion** - Kristen Kilbride motioned to approve the 2017 annual meeting minutes. Sherrie Burdick seconded. The motion passed unanimously. There were no revisions.
- III. **Presentation of the Candidates for the Board of Directors:** Emily Bayer invited those up for election to make an introduction and provide a background on why they want to serve on the MVPA Board. The candidates are as follows:
 1. **Emily Cole Bayer***
 2. **Tom French**
 3. **Chris Fulghum***
 4. **Michael Miller***
 5. **Chris Richey**

• denotes current board member

Emily then introduced the other Board members and asked them to stand and say a few words of introduction:

Will Lafley
Jim Phalen
Kristine Kilbride
Sherrie Burdick
Mary Godbout
David Starr
David Blondin
Colin Crowther

IV. Committee Reports:

FINANCE - Will Lafley

Will Lafley presented the budget for 2018. He stated that not much change from 2017 budget. Tree service was noted as a line item increase due to weather and age of trees. Capital improvement budget was discussed in relation to equipment purchases, paving, etc. He noted the large, future capital improvement expense with 50M pool will need most likely need to occur with a combination of capital budget and financing. We are in good fiscal shape and able to continue saving money for the

replacement of the 50M pool. Jim Phalen requested suggestions from the membership for ideas on financing, and John French noted that this is a 4-5 year plan with a committee to be formed.

Emily Bayer asked that those present turn in their ballots for the board and approval of the budget.

RULES & REGULATIONS – David Starr

David Starr discussed how the implementation of automation provided the Board with the opportunity to review its procedures with regard to redemption of membership certificates. Tracking and processing the redemption of membership certificates has been a longstanding administrative and logistical burden. Furthermore, the membership certificate representing "shares" of the association turns out to be a "feel good" measure with no legal or other consequence. The Board therefore decided to phase out the membership certificates and the by-laws changes serve to effectuate the Board's decision. This change would become effective March 1, 2018 moving forward. All current members are unaffected by this change.

There was a question from floor about county special use permit and the cap of 600 members. We cannot increase membership due to county rules.

David Starr presented the language and reviewed proposed changes in By-laws to the following Articles:

1. Article III, Directors
2. Article VII, Membership
3. Article VII & VIII, Dues and Fees

Members joining MVPA on or after March 1, 2018 will pay an initiation fee rather than purchase a "share" of the membership. The initiation fee is non-refundable.

Motion - John French motioned to approve the above changes suggested to Articles above as presented in the documents by David Starr. Chris Fulghum seconded. The motion passed unanimously.

Emily Bayer asked that those present turn in their ballots for approval of the changes to the By-Laws.

MEMBERSHIP – Jim Phalen

Jim Phalen reported that approximately 200 people are on Membership wait list, and it appears that there is at least a three-season wait currently – Summer 2020.

Motion – Jim Phalen proposed raising the application fee from \$30 to \$50 fee for application for the summer special users. Kristine Kilbride motioned to approve. Mike Miller seconded. Motion approved unanimously from membership.

TENNIS – Sherrie Burdick

Sherrie Burdick stated that a men's team is trying to form, and she is working on a stroke clinic for the summer.

SWIM – Jamey Piland

Jamey Piland noted that Gator gear up will be on Sunday May 20. Please go to swim team site for additional details. The team is about 260 swimmers, and winter swim is still going strong for the young kids. Please feel free to email Jamey for additional info.

ACTIVITIES – Kristine Kilbride (Adult) & Mary Godbout (Kids)

Regarding Adult activities – Kristine Kilbride requested help from volunteers for ideas and organizing. First activity is the campout, followed by Memorial Day activities and the opening party with a band. Food Trucks will continue again this season. A calendar of upcoming events will continue to be sent out via email on a weekly basis.

Regarding Kids activities – Mary Godbout asked for volunteer and ideas for the very little kids. There will be a great elementary age program again this year.

OPERATIONS – Duncan Wilkinson

Duncan Wilkinson reported that staff applications will be done through the website. The pavilion scheduling form will also be available on-line.

PLANNING & ENGINEERING – Duncan Wilkinson

2018 Projects

- Paving and striping will occur in stages over the next few months prior to opening.
- Tennis Courts will get an additional gate toward woods for maintenance.
- Pavilion will get ceiling fans.
- Lifeguard break area will be built by 50M pump house.
- Water run off continues to be an issue. Duncan is tracking and trying to mitigate it as appropriate.
- Work Day Volunteer will still occur the last weekend of April and the first weekend of May.
- Additionally, Duncan will put up a project specific link for volunteers in addition to work day.

AUTOMATION COMMITTEE – Michael Miller

Mike Miller discussed the implementation of MemberSplash. The system will track membership, take payments and perform email functions. Nancy Carolan will send out email soon for members to connect to MemberSplash and set up individual accounts. Account will be linked to primary member's email. Member can update page information with user passcode. Mail Chimp will be the new email service provider. The benefit of MemberSplash is that users can update profile, update ID photos on line and purchase tickets and passes. The system will also allow Duncan to understand usage and peak member times at pool hourly basis for staffing and planning purposes.

Motion: Emily Bayer proposed a motion "To increase dues from \$50.00 to \$55.00 for household members. This increase will help offset the expenses of our new automated membership software. Member dues will remain the same."

Gretchen Wazl motioned to approve. James Brannon seconded. The motion passed unanimously.

SECURITY AND SAFETY – Jasper Thomson absent (Emily presented)

Emily mentioned the review and possible implementation of a camera system for security purposes.

VII. Election Results

There were no nominations from the floor, a quorum was present and Nancy Carolan noted that the slate for the Board was elected as proposed by the election committee and the budget was approved.

VIII. Questions & Answers

Jim Phalen mentioned the properties for sale behind the tennis courts. There was a discussion of the RPA scenario on adjacent lots, and Tom French mentioned getting the county to review. Mike Miller interjected that if someone knows a person with knowledge in real estate, environmental issues, political advocacy or other related areas who can assist with advice on the adjacent property matter, it would be appreciated.

IX. Adjournment: The meeting was adjourned at 8:45 pm

Motions:

1. Motion to Approve the Annual Meeting Minutes – **Approved.**
2. Motion to Approve change by-laws to phase out use of "membership certificates" language and replace with "membership fee" starting 3/1. The fee is non-refundable - **Approved.**
3. Motion to Approve increase of application fee to \$50 - **Approved.**
4. Motion to Approve increase of household fees from \$50 to \$55 to cover payment processing - **Approved.**
5. Motion to Adjourn – **Approved.**